

UNIFIED COMMAND AND COMMAND STAFF



STANDARD™
REUNIFICATION METHOD

DISTRICT
UNIFIED
COMMANDER



STANDARD™
REUNIFICATION METHOD

LE
UNIFIED
COMMANDER



STANDARD™
REUNIFICATION METHOD

FIRE
UNIFIED
COMMANDER



STANDARD™
REUNIFICATION METHOD

EMS
UNIFIED
COMMANDER



STANDARD™
REUNIFICATION METHOD

LIAISON
OFFICER



STANDARD™
REUNIFICATION METHOD

SAFETY
OFFICER

UNIFIED COMMAND AND COMMAND STAFF



STANDARD™ REUNIFICATION METHOD

FIRE UNIFIED COMMANDER

You are responsible for the efficiency of the Reunification plan. Support District Unified Commander.

- Read through the Reunification process before briefing your subordinates.
- Assign staff to report to the Operations Chief
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

LE UNIFIED COMMANDER

You are responsible for the efficiency of the Reunification plan. Support District Unified Commander.

- Read through the Reunification process before briefing your subordinates.
- Assign officers to report to the Operations Chief
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

DISTRICT UNIFIED COMMANDER

You are responsible for the efficiency of the Reunification plan. Work with Commanders from Fire, Law Enforcement, and EMS.

- Read through the Reunification process before briefing subordinates.
- Assign staff to positions listed in the checklist
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

SAFETY OFFICER

Your job is to ensure safety of Reunification site. Should an issue occur, fill out designated safety incident report for liability purposes.

- Read through and understand the Reunification process
- Complete Job Action Sheet



STANDARD™ REUNIFICATION METHOD

LIAISON OFFICER

You are responsible for establishing ongoing communications with all first responders and dispatch centers.

- Report to Unified Commander
- Read through and understand the Reunification process
- Verify Radio Channels
- Obtain School Radio
- Complete Job Action Sheet



STANDARD™ REUNIFICATION METHOD

EMS UNIFIED COMMANDER

You are responsible for the efficiency of the Reunification plan. Support District Unified Commander.

- Read through the Reunification process before briefing your subordinates.
- Assign staff to report to the Operations Chief
- Complete Checklist

COMMAND STAFF AND GENERAL STAFF



STANDARD™
REUNIFICATION METHOD

PIO
PUBLIC
INFORMATION
OFFICER



STANDARD™
REUNIFICATION METHOD

OPS
CHIEF
OPERATIONS
CHIEF



STANDARD™
REUNIFICATION METHOD

LOGISTICS
CHIEF



STANDARD™
REUNIFICATION METHOD

FINANCE
CHIEF



STANDARD™
REUNIFICATION METHOD

PLANNING
CHIEF



STANDARD™
REUNIFICATION METHOD

COMMAND
POST
ASSISTANT

UNIFIED COMMAND AND COMMAND STAFF



STANDARD™ REUNIFICATION METHOD

LOGISTICS

Your job is to ensure that all aspects of the reunification process is completed and running smoothly. Site setup is your responsibility. Make changes as needed to make the process work.

- Report to Unified Commander
- Supervise Parent Check-in Setup Director, Nutrition Services Director, Parking and Traffic Setup Director, and Demobilization Director
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

OPERATIONS

Ensure all aspects of the reunification process are complete and running smoothly. Site setup and the reunification process is your responsibility. Make changes as needed.

- Report to Unified Commander
- Supervise Staging Manager, Interior and Exterior Operations Director, and Law Enforcement, Fire, and EMS Supervisors
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

PIO

Your job is to provide information to the public on the issues involving the incident.

- Report to Unified Commander
- Supervise Social Media Coordinators
- Coordinate with Incident Command and the Joint Information Center on what information is going out to the parents.
- Coordinate with other PIO's
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

COMMAND POST ASSISTANT

Support Unified Command at the Command Post.

- Report to Unified Commander
- Deploy site maps, org charts and any other materials necessary
- Indicate filled positions on org chart
- Complete Job Action Sheet



STANDARD™ REUNIFICATION METHOD

PLANNING CHIEF

Solve long and short term problems that are created by the event.

- Supervise Scribe and Runner
- Prepare a plan for Students, Teachers, Food, Shelter and Entertainment.
- Complete Job Action Sheet



STANDARD™ REUNIFICATION METHOD

FINANCE

You are responsible for any financial accounting or obligations.

- Your job is to track and record all financial aspects of the reunification event
- Complete Job Action Sheet

STAFF SUBORDINATES AND STAGING MANAGER



STANDARD™
REUNIFICATION METHOD

SMC
SOCIAL MEDIA
COORDINATOR



STANDARD™
REUNIFICATION METHOD

SMC
SOCIAL MEDIA
COORDINATOR



STANDARD™
REUNIFICATION METHOD

RUNNER



STANDARD™
REUNIFICATION METHOD

SCRIBE



STANDARD™
REUNIFICATION METHOD

**STAGING
AREA
MANAGER**



STANDARD™
REUNIFICATION METHOD

**RESPONDER
CHECK-IN**

UNIFIED COMMAND AND COMMAND STAFF



STANDARD™ REUNIFICATION METHOD

RUNNER

Your job is to be available when items or messages need to be moved around the Reunification Site.

- Report to Logistics Chief



STANDARD™ REUNIFICATION METHOD

SOCIAL MEDIA COORDINATOR

Your job is to provide information to PIO regarding social media events and when instructed, to post information on relevant social media outlets.

- Report to Public Information Officer
- Monitor Social Media
- If necessary liaison with Virtual Operation Support Teams
- Coordinate with PIOs



STANDARD™ REUNIFICATION METHOD

SOCIAL MEDIA COORDINATOR

Your job is to provide information to PIO regarding social media events and when instructed, to post information on relevant social media outlets.

- Report to Public Information Officer
- Monitor Social Media
- If necessary liaison with Virtual Operation Support Teams
- Coordinate with PIOs



STANDARD™ REUNIFICATION METHOD

RESPONDER CHECK-IN

Your job is to check in responders as they arrive at the reunification site.

- Report to Staging Area Manager
- Log responder name, time in, and info on Responder Check-in Sheet
- Issue responder vest
- Issue responder wristband
- Instruct responder to proceed to Assignments



STANDARD™ REUNIFICATION METHOD

STAGING AREA MANAGER

Your job is to manage the staging area.

- Report to Operations Chief
- Supervise Responder Check-in, Assignments, Communication, and Responder Check-out
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

SCRIBE

Your job is to document time and event, time and decision, or other notable activities on the Reunification Activity Log.

- Report to Logistics Chief

STAGING MANAGER / OPERATIONS SUBORDINATES



STANDARD™
REUNIFICATION METHOD

ASSIGNMENTS



STANDARD™
REUNIFICATION METHOD

COMM
COMMUNICATIONS



STANDARD™
REUNIFICATION METHOD

RESPONDER
CHECK-OUT



STANDARD™
REUNIFICATION METHOD

EXTERIOR
OPERATIONS
DIRECTOR



STANDARD™
REUNIFICATION METHOD

INTERIOR
OPERATIONS
DIRECTOR



STANDARD™
REUNIFICATION METHOD

LAW
ENFORCEMENT
SUPERVISOR

STAGING MANAGER / OPERATIONS SUBORDINATES



STANDARD™ REUNIFICATION METHOD

RESPONDER CHECK-OUT

Your job is to check out responders as they are demobilized.

- Report to Staging Area Manager
- Log responder time out on Responder Check-in Sheet
- Recover responder vest
- Recover responder wristband



STANDARD™ REUNIFICATION METHOD

COMMUNICATIONS

Your job is to maintain communication with Command, Command Staff, General Staff and other supervisors regarding Staging Area requests.

- Report to Staging Area Manager
- Relate requests to Staging Area Manager or Assignments



STANDARD™ REUNIFICATION METHOD

ASSIGNMENTS

Your job is to allocate responders to appropriate area when requested.

- Report to Staging Area Manager
- Work with Responder Check-in and Communications
- Maintain Reunification Organization Chart
- Maintain Manifest



STANDARD™ REUNIFICATION METHOD

LE SUPERVISOR

You are responsible for Site Security.

- Report to Operations Chief
- Supervise Traffic Control, Perimeter Control, Interior Control, Parent Control, No I.D. Officer, Rovers
- Verify all unescorted adults outside of parent areas have wristband
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

INTERIOR OPS DIRECTOR

You are responsible for the student assembly area and movement of students and staff within the interior.

- Report to Operations Chief
- Supervise Victim Services Supervisor, Student Assembly Supervisor, Accountability Supervisor, and Call Center Supervisor
- Complete Checklist



STANDARD™ REUNIFICATION METHOD

EXTERIOR OPS DIRECTOR

You are responsible for the Parent Check-in and Reunification area and the movement of parents and students.

- Report to Operations Chief
- Supervise Parent Check-in Supervisor, Greater Supervisor, Reunification Area Supervisor, and Transportation Supervisor
- Complete Checklist

LAW ENFORCEMENT SUPERVISOR / SUBORDINATES



**STANDARD™
REUNIFICATION METHOD**

**TRAFFIC
CONTROL
LEADER**



**STANDARD™
REUNIFICATION METHOD**

**PERIMETER
CONTROL
LEADER**



**STANDARD™
REUNIFICATION METHOD**

**INTERIOR
CONTROL
LEADER**



**STANDARD™
REUNIFICATION METHOD**

**PARENT
CONTROL
LEADER**



**STANDARD™
REUNIFICATION METHOD**

**NO I.D.
OFFICER**



**STANDARD™
REUNIFICATION METHOD**

**ROVER
LEADER**

LAW ENFORCEMENT SUPERVISOR / SUBORDINATES



**STANDARD™
REUNIFICATION METHOD**

INTERIOR CONTROL LEADER

Your job is to maintain control and order within the reunification building.

- Report to Law Enforcement Supervisor
- Lead Interior Control Officers
- Verify all unescorted adults outside of parent areas have wristband
- Complete Job Action Sheet



**STANDARD™
REUNIFICATION METHOD**

PERIMETER CONTROL LEADER

Your job is to supervise officers assigned outside of the campus buildings

- Report to Law Enforcement Supervisor
- Lead Perimeter Control Officers
- Verify all unescorted adults outside of parent areas have wristband
- Complete Job Action Sheet



**STANDARD™
REUNIFICATION METHOD**

TRAFFIC CONTROL LEADER

Your job is to facilitate traffic flow in, out, and around the reunification site.

- Report to Law Enforcement Supervisor
- Lead Traffic Control Officers
- Verify all unescorted adults outside of parent areas have wristband
- Complete Job Action Sheet



**STANDARD™
REUNIFICATION METHOD**

ROVER LEADER

Your job is to supervise officers on site without a designated post.

- Report to Law Enforcement Supervisor
- Lead Rover Officers
- Verify all unescorted adults outside of parent areas have wristband
- Complete Job Action Sheet



**STANDARD™
REUNIFICATION METHOD**

NO I.D. OFFICER

Your job is to assist in the Parent Check-in Area and verify identity of people with no identification.

- Report to Law Enforcement Supervisor
- Verify all unescorted adults outside of parent areas have wristband
- Complete Job Action Sheet



**STANDARD™
REUNIFICATION METHOD**

PARENT CONTROL LEADER

Your job is to oversee officers in parent waiting areas.

- Report to Law Enforcement Supervisor
- Lead Parent Control Officers
- Verify all unescorted adults outside of parent areas have wristband
- Complete Job Action Sheet